

## Financial Assistance Checklist

Please utilize this checklist as a guide to ensure that you receive your financial aid award for the upcoming academic year.

○ **Complete a Free Application for Federal Student Aid (FAFSA).**

- FAFSA.ed.gov
- Complete this application before April 1st to qualify for the maximum aid available to you.

○ **Check your Hornet email daily for status updates concerning your FAFSA.**

- Be sure to complete any required tasks or documents included in our email correspondence.
- If selected for verification please complete all required worksheets and submit parent and/or student Tax Return Transcripts as soon as possible to avoid delays in awarding.

○ **Complete a Student Loan Request form *if you are interested in receiving any loans for the semester.***

- If this is your first time receiving a loan at HSSU, you must also complete a Master Promissory Note (MPN) and Entrance Loan Counseling
- StudentLoans.gov

### **If you plan to reside on-campus:**

- Complete a Housing Application online at [hssu.edu](http://hssu.edu) > Residential Life
- Parents may need to apply for a Parent Plus Loan at [StudentLoans.gov](http://StudentLoans.gov)
  - If approved, complete a PLUS Master Promissory Note (MPN).

**A financial aid award letter will be provided to new students once your eligibility has been determined. All returning students will be notified via Hornet email; check Course & Fee Statement for updates. If you wish to decline or reduce any part or all of your aid, please contact the Office of Financial Assistance directly.**

**To view pending awards or to check the status of any of the documents submitted to the office, please access your account at MYHSSU.**



#### **Contact Information**

Campus Location: 3026 Laclede Ave., RM 004-HGA, St. Louis, MO 63103  
Phone: (314) 340-3500 | Email: [FinancialAssistance@hssu.edu](mailto:FinancialAssistance@hssu.edu) | Fax: (314) 340-3503